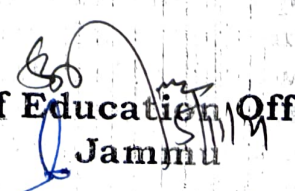Government of Jammu and Kashmir

OFFICE OF THE CHIEF EDUCATION OFFICER, JAMMU

Subject:- Post Facto Permission cases of Teachers/Non-teaching for making entry in the Service records.

O R D E R

In compliance to the Director School Education Jammu's Circular No. DSE/Trg/14319-26 dated 20-06-2017 as recommended by the District Level Committee, post facto sanction is hereby accorded in favour of teaching /non-teaching staff of this department to the grant of permission to make entry of degrees in their service record, who have passed the examination from the Jammu/Kashmir/IGNOU and MANU Universities during the session shown against each as per **"Annexure-A"** in private capacity through correspondence subject to the following conditions.

1/ That the teaching/non-teaching staff who have applied for permission has passed the said examination and leave availed by him/her has been entered in his/her service record.

2/ That in case the documents submitted is/are found fake or forged the Drawing and Disbursing Officer will be personally responsible.

3/ That the Drawing and Disbursing Officers will be further personally accountable for any financial lapse, in case at any stage, it is found that the Official has been paid for the period he/she was undergoing his /her regular class work in the University while being shown present in the institution, with a view to ensure that nothing of this sort happen and the certificate from the concerned University/Head of the Department should be obtained certifying the period for which the official has attended the class work so that accordingly corresponding action of sanctioning of leave could be entailed to avoid in any irregularity/financial lapse.

4/ That the DDO concerned while making entry of the qualification in the Service Book after proper verification of the original documents & shall clearly mention that the concerned official/officer has passed the requisite qualification in private capacity through Campus of the concerned University indicating the reference of permission accorded by this office. The details of officials is given as per Annexure "A".

Chief Education Officer
Jammu

No:CEOJ/Trg/ 98100-101.

Dated: 05-11-2021

Copy to the:-
1/ Director School Education Jammu for information.
2/ Principal/ZEO/Headmaster_____(concerned) for information and necessary action.

CHIEF EDUCATION OFFICER, JAMMU

ANNEXURE- "A"

Dated:

Annexure of this office order No:CEOJ/Trg/

S. No	Name of Official	Designation	Place of Posting	Zone	Subject	Name of University	Session	Year of Passing	Nature of Leave Availed
1	Sonali Sachar	Teacher	BMS Marallian	Miran Sahib	MA Sociology	IGNOU	2016-18	2018	Casual leave
2	Rajinder Singh	Teacher	MS Sajwal	Jourian	MA Pol Science	IGNOU	2014-16	2016	Casual leave/ Summer/Winter Vacation.
3	Kanisha Sharma	Teacher	PS Man Chak	Jourian	MA Hindi	IGNOU	2018-20	2021	Casual leave/ Summer vacation
4	Priya Uppal	Teacher	MS Man Chak	Jourian	MA English	IGNOU	2019-21	2021	Casual leave/ Summer Vacation.
5	Veena Devi	Class-IV	PS R.N.Pura	Jammu	10th	NIOS	2013-14	2014	Casual leave
6	Pooja Sharma	Teacher	GPS Upper Mattoo	Khour	MA Hindi	IGNOU	2015-17	2018	Casual leave
7	Sudesh Kumari	Teacher	PS Bhori	Jourian	B.A	IGNOU	2012-15	2021	Casual leave/ Summer Vacation
8	Anil Bhasin	Lab Bearer	GGHSS Bakshi Nagar	Jammu	MA Sociology	IGNOU	2015-17	2020	Casual leave
9	Harbans Lal	Teacher	MS Pindi	Jourian	MA English	Jammu University	2013-15	2016	Casual leave / Summer/ Winter Vacation
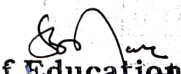
10	Pardeep Kour	Teacher	GHSS Sohal Akhnoor	Akhnoor	MA English	Jammu University	2009-11	2016	Casual leave
11	Rita Kumari	Teacher	BMS Rathana	Miran Sahib	MPA	IGNOU	2018-20	2021	Casual Leave Summer Vacation / Covid-19
12	Preet Dutta	Teacher	GPS Gummat	Jammu	MA Philosophy	IGNOU	2014-16	2020	Casual Leave/ Summer Vacation
13	Anita Devi	Teacher	GMS Manchak	Jourian	MA English	IGNOU	2018-21	2021	Casual leave/ Summer Vacation

Zonal Education Officer
Jammu

Dy. Chief Education Officer
Jammu

Chief Education Officer
Jammu